

# Automating Your Work with Microsoft Flow

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# Laura Rogers

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# Agenda



Flow Intro



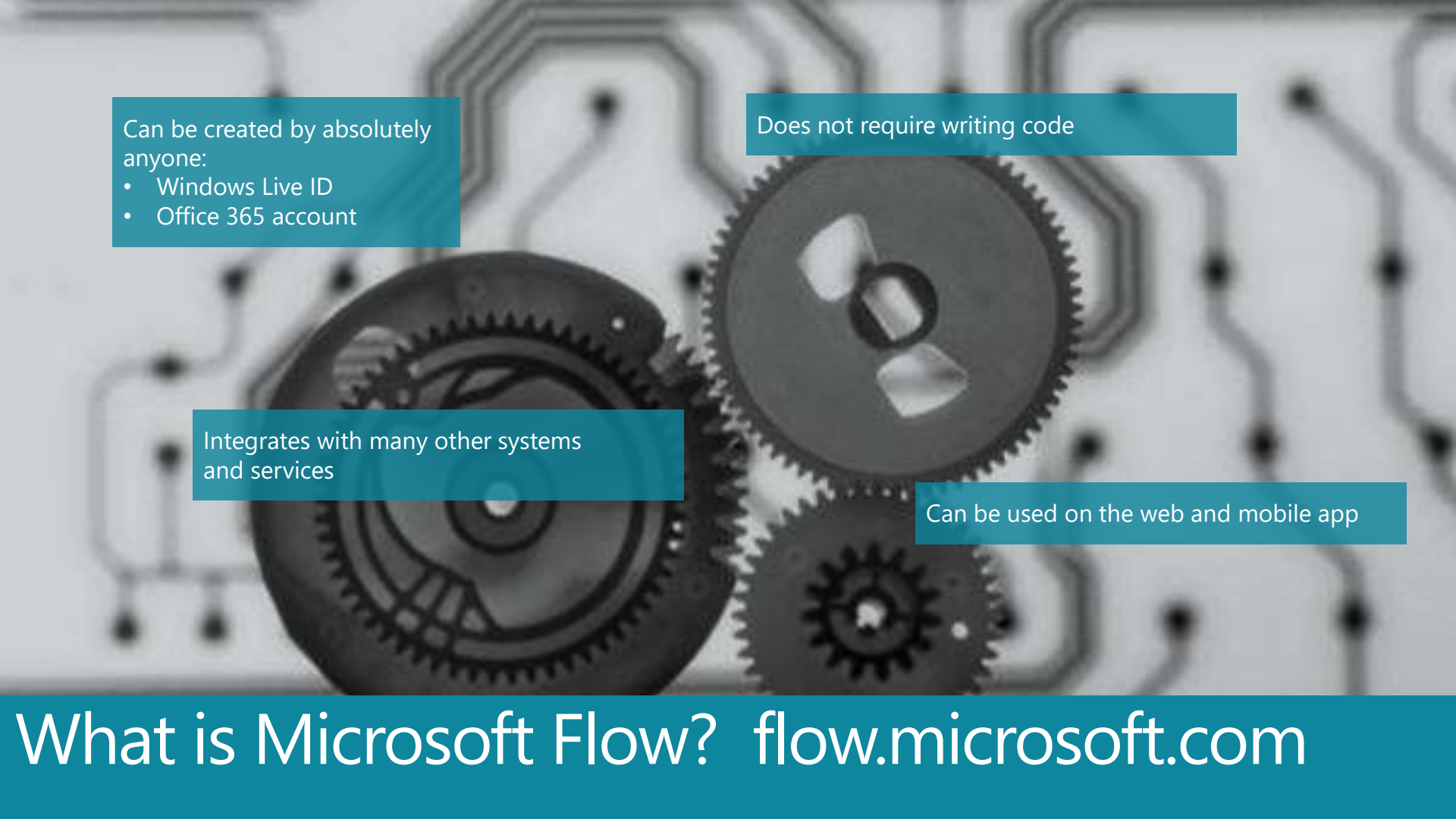
Connections



Flow Design



Managing &  
Troubleshooting



Can be created by absolutely anyone:

- Windows Live ID
- Office 365 account

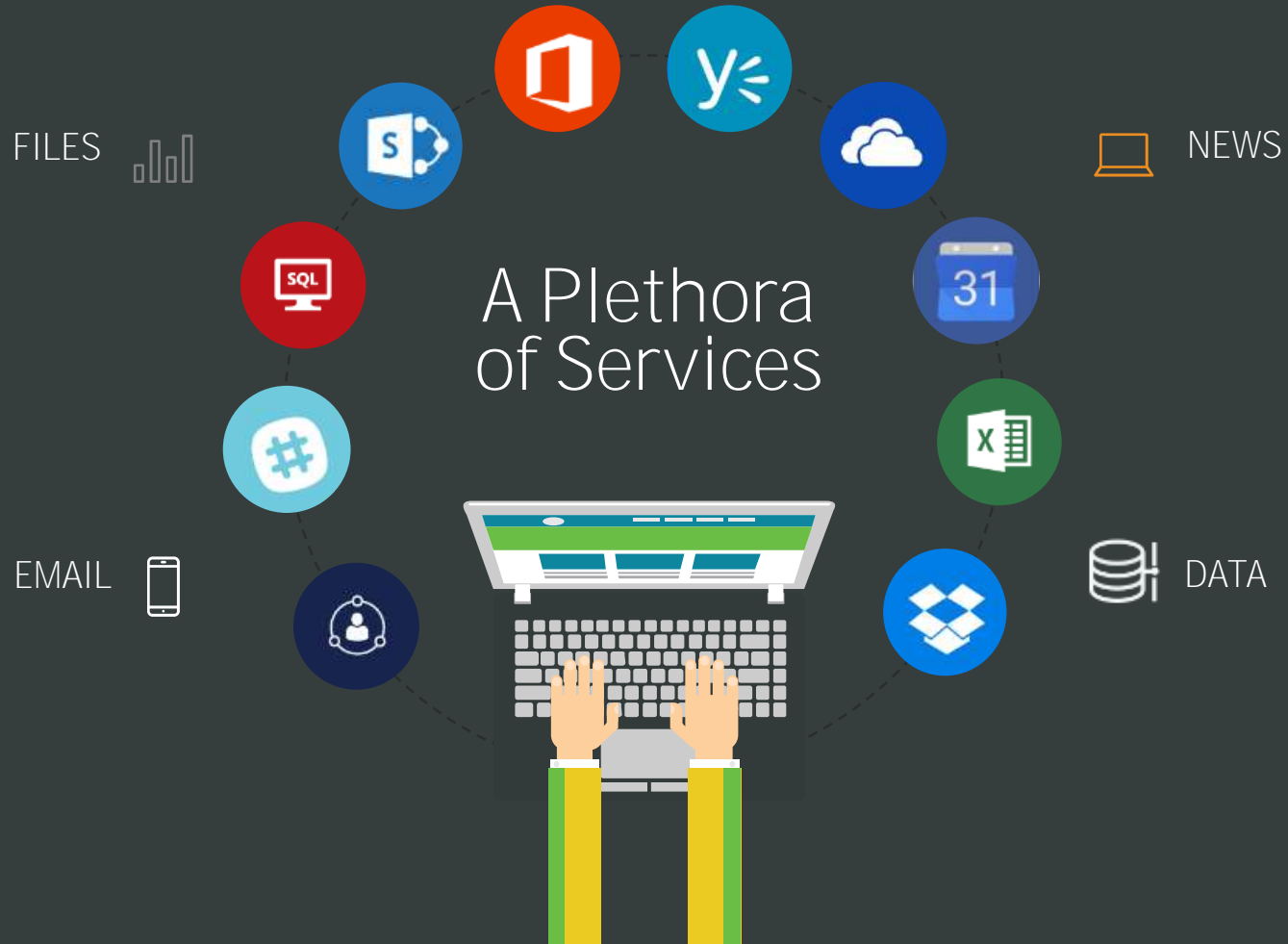
Does not require writing code

Integrates with many other systems and services

Can be used on the web and mobile app

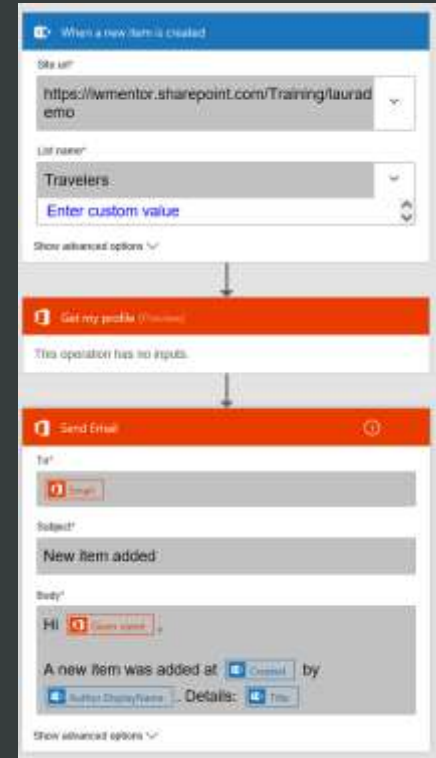
What is Microsoft Flow? [flow.microsoft.com](https://flow.microsoft.com)

# Connections / Integrations



# Connections

- Uses templates for commonly used processes:
  - Notifications
  - Synchronizing Files
  - Organizing data and documents
  - Approvals
- Visual workflow creation process

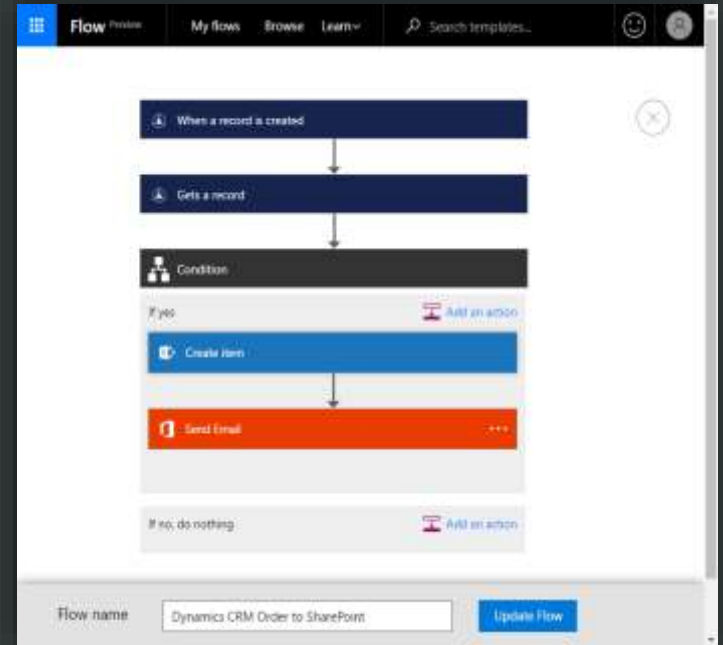


Power Hour on Microsoft Flow:

<https://www.youtube.com/watch?v=1TNSu31BLW/>

# Flow Design

- Create from template or from blank
- Create a trigger
- Add actions
  - Conditions are optional
  - Loops are optional



- Tip: connections are here: <https://flow.microsoft.com/manage/connections>

# Flow Diagnostics / Troubleshooting

- Run the flow
- Click the information button
- Error notifications will also show at the top right
- The part of the flow with errors will have a red icon.

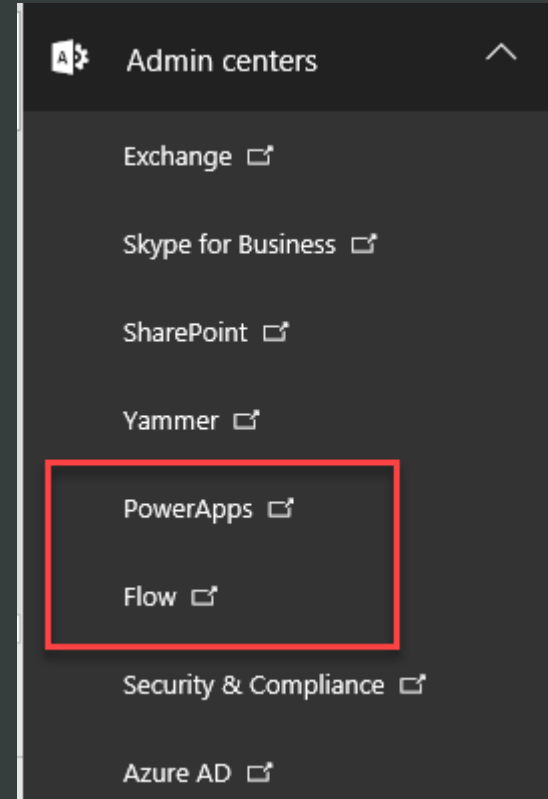




DEMO

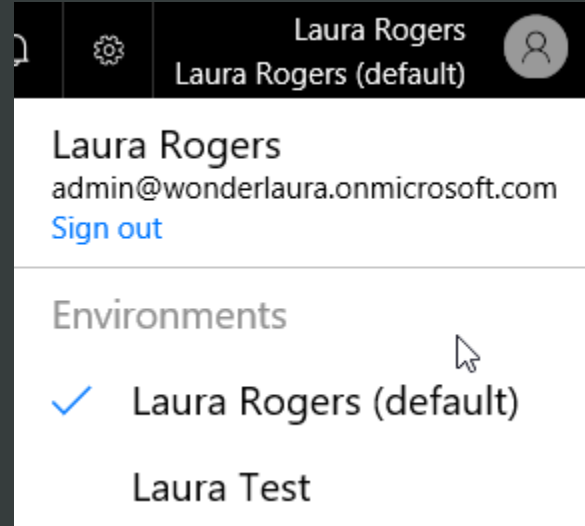
# Flow Admin

- Office 365 Admin – Admin Centers – Flow
- The following apply to both PowerApps and Flow:
  - Environments
  - Data Policies



# Admin - Environments

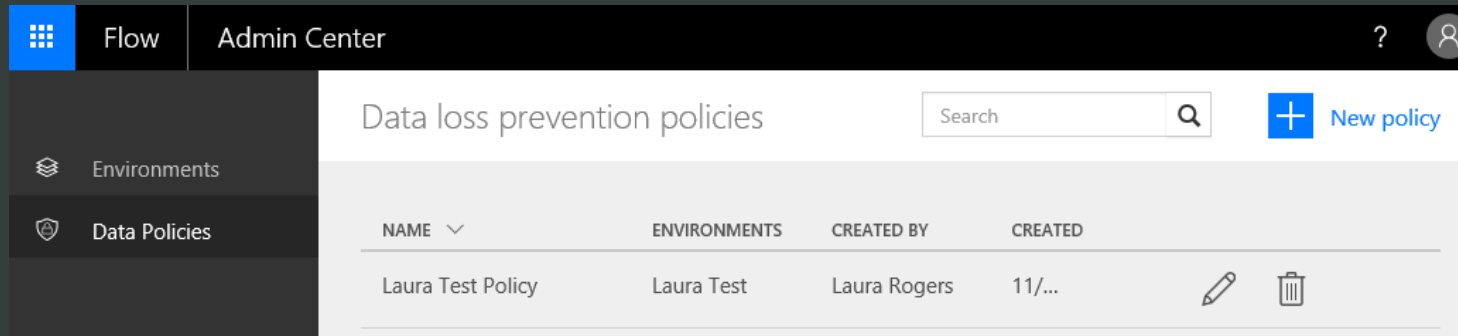
- What is the purpose of Flow Environments
  - Maintain separate databases – Common Data Service
  - Environments are associated with a region, like USA
  - Environment roles can be assigned:
    - Admins
    - Makers
- When creating Flows, they can be segregated into environments



The screenshot shows the user profile and environment selection interface. At the top, there is a navigation bar with a settings gear icon, the user name 'Laura Rogers', and the current environment 'Laura Rogers (default)'. Below this, the user's name 'Laura Rogers' is displayed along with their email address 'admin@wonderlaura.onmicrosoft.com' and a 'Sign out' link. A section titled 'Environments' lists two environments: 'Laura Rogers (default)' which is selected with a blue checkmark, and 'Laura Test'.

# Admin – Data Policies

- Apply to all or specific environments
- Categories services (connectors) into:
  - Business data only OR
  - No business data allowed



The screenshot shows the Admin Center interface for Data loss prevention policies. The top navigation bar includes 'Flow' and 'Admin Center'. The left sidebar has 'Environments' and 'Data Policies'. The main content area displays a table of policies with columns for Name, Environments, Created By, and Created. A search bar and a 'New policy' button are also visible.

NAME	ENVIRONMENTS	CREATED BY	CREATED
Laura Test Policy	Laura Test	Laura Rogers	11/...

# Thanks for coming!

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